



**Manila Economic  
and Cultural Office**

**菲律賓駐台辦事處**

**Migrant Workers Office-Taipei**

**移工事務-台北**

**ADVISORY NO. 3**

Series of 2023

FOR : TAIWAN MANPOWER AGENCIES  
FOREIGN PRINCIPAL/EMPLOYERS  
臺灣人力仲介公司負責人/ 僱主

SUBJECT : VERIFICATION OF EMPLOYMENT CONTRACT RENEWAL  
更新勞動契約驗證

Please be informed that Overseas Filipino Workers (OFWs) need to comply with the documentary requirements to acquire the Overseas Employment Certificate. However, It has been noted that some employers still need to provide a verified contract to their re-hired Filipino employees.

請通知海外菲律賓移工(OFWs)須備妥相關文件才能取得海外就業證明(OEC)，而僱主仍然需要提供已驗證過的勞動契約給菲律賓移工。


In this regard, all accredited Taiwan Manpower Agencies (TMA) are being reminded to fulfill their responsibilities to safeguard the welfare and employment of its workers. The TMAs must submit to the Migrant Workers Services (formerly POLO) all the unverified employment contracts until **30 April 2023**.

所有合格的臺灣人力仲介公司(TMA)皆需負起照顧移工福祉及聘雇之責，臺灣人力仲介公司必須於 2023 年 4 月 30 日前，提交所有未驗證過的勞動契約至海外移工事務辦公室(先前為菲律賓海外勞工辦公室 POLO)進行驗證。

Please be guided accordingly.  
請依規定辦理

Thank you.  
謝謝



  
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20 February 2023