



**Manila Economic  
and Cultural Office**

**菲律賓駐台辦事處**  
**Migrant Workers Office-Taipei**  
移工事務-台北

**ADVISORY NO. 7**  
Series of 2023

**FOR : TAIWAN MANPOWER AGENCIES  
FOREIGN PRINCIPALS/EMPLOYERS**  
臺灣人力仲介公司  
外籍負責人/僱主

**SUBJECT : New Schedule of Fees on Verification and Authentication of  
Employment Documents**  
新的勞動契約文件證明及認證費用

Pursuant to the issuance of MECO dated May 17, 2023, the new Verification and Authentication Fees starting June 15, 2023 are as follows:

依據馬尼拉經濟文化辦事處於 2023 年 5 月 17 日公告，新的勞動契約文件證明及認證費用於 2023 年 6 月 15 日起實施，細節如下：

1. All kinds of Job Orders and Manpower Requests whether new, additional or renewal, replacement covering all work categories (Factory workers, Institutional Caretakers, Homebased workers, Fishermen/ Seafarers, Agricultural, Construction, Teachers and other white-collar jobs) will be charged verification and authentication fees per JOs in the amount of NT\$ 2,870, regardless of the number of supporting documents.

所有的聘僱需求案件，無論是初招、重招或遞補，涵蓋所有工作類別(廠工、機構監護工、家庭看護工、漁工/船員、農業移工、建築工、教師及其他白領工作者)，無論內含的文件數量，文件證明及認證費用為新台幣 2,870 元。

2. Other employment documents will be charged NT\$ 1,435.  
其他聘僱文件費用為新台幣 1,435 元。

Attached is the comparative table on the verification and authentication fees for reference.  
附件為文件證明及認證新舊費用比較表。

For your information and guidance  
提供您參考

**ATTY. CESAR L. CHAVEZ, JR.**  
Director of Migrant Workers Services  
Manila Economic and Cultural Office-Taipei  
Coordinator, MWOs in Taiwan

29 May 2023



## VERIFICATION AND AUTHENTICATION FEES EFFECTIVE JUNE 15, 2023

自 2023 年 6 月 15 日起，文件證明及認證費用

CATEGORY 類別	DOCUMENTS 文件	OLD RATE (NT\$) 舊費用 (新台幣)	NEW RATE (NT\$) 新費用 (新台幣)
Job Orders or Manpower Requests whether new, additional or renewal, replacement covering all work categories ( <i>Factory workers, Institutional Caretakers, Homebased worker, Fishermen/seafarers, Agricultural, Construction, teachers and white-collar jobs etc.</i> )  所有的聘僱需求案件，無論是初招、重招或遞補，涵蓋所有工作類別(廠工、機構監護工、家庭看護工、漁工/船員、農業移工、建築工、教師及其他白領工作者)	<ul style="list-style-type: none"><li>Manpower request 需求書</li><li>SPA for TMA 臺仲授權書</li><li>SPA for PRA 菲仲授權書</li><li>Master Employment Contract 勞動契約</li><li>Memorandum of Agreement 互貿</li><li>Other supporting documents 其他補充文件</li></ul>	5,740	2,870 (50%less) (減少50%)
Other Employment Documents 其他聘僱文件	<ul style="list-style-type: none"><li>SHPT-contract 臺灣特別聘僱計畫勞動契約</li></ul>	1,435	1,435
	<ul style="list-style-type: none"><li>Contract for direct hire 直接聘僱勞動契約</li></ul>	1,435	1,435
	<ul style="list-style-type: none"><li>Individual contract (for rehires and transfer 個別勞動契約 (續聘或轉出))</li></ul>	1,435	1,435
	<ul style="list-style-type: none"><li>Cancellation/revocation of memorandum of Agreement 取消互貿</li></ul>	1,435	1,435
	<ul style="list-style-type: none"><li>Memorandum of Agreement 新增互貿</li></ul>	1,435	1,435
	<ul style="list-style-type: none"><li>Trade license 執照更新</li></ul>	1,435	1,435



*Manila Economic  
and Cultural Office*  
菲律賓駐台代表處

**MEMORANDUM**

**TO :** ALL CONCERNED MECO UNITS  
DIRECTORS, MIGRANT WORKERS OFFICE  
(Taipei, Taichung, Kaohsiung)

**RE :** Schedule of Verification and Authentication Fees

**DATE :** 17 May 2023

Please be informed that effective June 15, 2023, all Job Orders or Manpower Requests, whether new, additional or renewal and covering all work categories, will be charged verification and authentication fees in the amount of NT\$2,870, regardless of the number of documents. Other employment documents will be charged NT\$1,435.

Attached is the comparative table on the verification and authentication fees, for further reference.

For your compliance,

  
SILVESTRE H. BELLO III  
Chairman and Resident Representative